Format Guidelines for English Manuscripts for JSAI2003

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This document describes formatting guidelines for English manuscripts for the 17th annual conference of JSAI. This is also a sample of the formatted manuscripts

1. Introduction

This article contains guidelines for authors contributing to the JSAI2003. The conference proceedings will be distributed on a CD-ROM containing PDF files prepared by the authors. To ensure that all papers in the proceedings have a uniform appearance, please refer to the following instructions.

2. General Information

2.1 Deadline for submission

Your manuscript must be received no later than 5:00pm, May 12, 2003. Manuscripts received later than the due date cannot be included in the proceedings.

2.2 How to submit your manuscript

You should post your manuscript file via the World Wide Web from the following URL.

http://proc13.jstage.jst.go.jp/jsaitaikai/servlet/rs?f0101s000

2.3 File format and size

The manuscript file should be a Adobe(R) PDF (Portable Document Format) file. The size of the manuscript file should be less than 1 Mbytes. The extension of the file name should be .pdf. The title of the paper and author's name(s) should be the same as those inputted in the application form.

2.4 Paper length

The length of each paper is two (2) pages. One or two additional pages can be included.

3. Format

Please format your manuscript as follows;

Paper size: A4 (not 8-1/2 x 11 inch)

Page margins: top and bottom margins: 25mm, left and right margins: 17mm

Main text: The main body of the paper must be formatted in two columns in 9pt or 10pt Times Roman (or similar serif font) with 12-point leading (line spacing).

Title: The title should appear at the top of the first page, centered over both columns in 16-point. Author's names should appear below the title of the paper, centered in 12-point, along with affiliation(s). The abstract must be placed below the affiliation(s), centered over both columns (in slightly narrower width than the main text area) in the same style as the main text. The abstract should be no more than 150 words in length.

Contact address: The contact address of the authors must be placed at the bottom of the first column. It may include the name of the contact, affiliation, address, phone number, facsimile number, and E-mail address.

Header: Each page (including the first page) should have a header "The 16th Annual Conference of the Japanese Society for Artificial Intelligence, 2002" in 10-point italic Times-Roman (or similar) font. A line should be placed under the header. The width of the header should be the same as the width of main text area.

Paper ID: The identification number of your paper, as notified in the acceptance letter, should be placed to the right of the title in 14-point Arial (or similar sans serif font).

Footer (page number): Each page should have the page number as a footer. The style of the page number is "- # - " where # indicates the page number in Arabic numerals (e.g., "- 1 -", "- 2 -"). The page number should be started from 1 for each paper.

Headings: The first-level headings should appear proceeded by 1,2, 3 ... in 11pt Arial (or similar sans serif) font. Second-level headings should appear proceeded by 1.1, 1.2, 1.3 ... in 10pt. Third-level headings should appear proceeded by (1), (2), (3) ... in 9pt.

4. Style files

As a courtesy to authors, we provide template files for Microsoft Word and style files for LaTex. You can retrieve these files via the world wide web from the following URL;

http://www-kasm.nii.ac.jp/
jsai2003/format.en.html

These files will be changed in order to fix bugs, so please use latest version. Note that the format for submission is neither Word nor LaTeX.

References

[Surname of the first author Year] Names of authors, Title, Journal, Publisher, Year.

Contact: Name, Affiliation, Address, Phone number, Facsimile number, E-mail address